



the Industry Advocate
Advocate, Collaborate, Innovate
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REPORT

Standard Industry Participation Plan Metropolitan Adelaide

This reporting template is designed for awarded contracts of \$4 million or more but less than \$50 million delivered in Metropolitan Adelaide. **(All prices are GST inclusive)**

Accurate reporting against the commitments made in the original Industry Participation Plan submission to the Industry Advocate is required annually, on the anniversary of the contract award (or upon request by the Industry Advocate) and at completion of the contract using the IPP Report template available at: <http://www.industryadvocate.sa.gov.au/resources-and-downloads>

If you need assistance completing the Industry Participation Plan, please contact the Office of the Industry Advocate on (08) 8226 8956 or email: oya@sa.gov.au

Business Name		Project Manager	
Telephone		Email	
Contract Name and Reference Number			
Contract Commencement Date			
Contract Validity Period (years/months)			
Responsible Government Agency			
Tender value (\$AUD) <i>This is the total value of your contract, including GST, including all options and for the life of the contract including all possible extensions</i>	\$		
Are you an Aboriginal Business? <i>Please refer to the SA Industry Participation Policy Procedural Guidelines, section 4.5 for the definition of an Aboriginal Business for the purposes of this template.</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Have you committed to engaging an Aboriginal Business in the delivery of this contract?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	

Declaration

As a duly authorised officer of the Business, I am familiar with the South Australian Industry Participation Policy, and the Business’s responsibilities for reporting under this contractual requirement.

The information submitted within this Industry Participation Plan - Report is a true and accurate representation of the businesses current performance against its contractual commitments.

The Industry Advocate Act 2017 provides the Industry Advocate with power to recommend reforms to State Government purchasing and ensure commitments made by contractors through Industry Participation Plans are acted upon.

The functions conferred on the Industry Advocate under the Industry Advocate Act 2017 Bill are generally to advocate on behalf of businesses, but importantly to investigate complaints that industry participation obligations are not in accordance with the SAIPP.

Under this Act the Industry Advocate has been given the role to investigate and monitor contractors’ compliance with Industry Participation Plan commitments, including the power to request information and documents from participants in government contracts – with penalties of up to \$20,000 for participants who don’t provide information when formally requested.

Should further evidence be required by the Industry Advocate (or a nominated representative) to support the information submitted within this report, such information shall be provided upon request, within a reasonable nominated timeframe.

Signature:		Date:	
Name (print):		Position:	

SECTION A: LABOUR AND SOURCING FROM SOUTH AUSTRALIA

The purpose of this section is to measure the potential economic benefit to the State through the use of labour and supply inputs (e.g. merchandise, finished products, food and beverages, supplies and raw materials).

Please complete the table below, as per the information submitted at time of tender that relates to the businesses Industry Participation Plan. Details of the head contract work, sub-contracts, supply-chains, work packages (including self-performed) or purchases required to deliver this contract.

Please report on all work packages with a value of 5% and above of overall contract value.

Guidance Notes:

- Please remove Guidance Notes text prior to finalising document:
- Please add additional rows as required to complete the report on all contractual obligations under the IPP.
- Provide all details of any changes from the contracted position (positive or negative). "No Change to Contracted Position" is an acceptable response.

	1	2	3	4	5	6
REPORTING Target vs Actual	Head contract work, or Sub-contracts, supply-chains, work packages or purchases	Supplier business to be used wherever known (include your business if self-performed)	Estimated \$ value of work / supply package / contract (\$AUD)	Estimated Economic Benefit Descriptor for South Australia See Table 1	Estimated total \$ value of labour in each work package (\$AUD)	Estimated Economic Benefit Descriptor for South Australia See Table 1
IPP TARGET	<i>EG: Electrical Services</i>	<i>XYZ Business Marleston SA</i>	<i>\$300,000</i>	<i>Very Strong</i>	<i>\$160,000</i>	<i>Very Strong</i>
IPP ACTUAL			\$		\$	
IPP TARGET			\$		\$	
IPP ACTUAL			\$		\$	
IPP TARGET			\$		\$	
IPP ACTUAL			\$		\$	
IPP TARGET			\$		\$	
IPP ACTUAL			\$		\$	
IPP TARGET			\$		\$	
IPP ACTUAL			\$		\$	

Table 1: Economic Benefit Descriptors

Economic Benefit Descriptor	Guidance		
	Services	Goods	Construction
Very strong	All SA labour including support services	SA Manufactured, assembled goods, materials sourced from SA	SA based sub-contracting business, total SA labour, machinery and materials
Strong	At least 80% SA labour including support services	SA Manufactured, assembled goods, SA based workforce, majority of materials sourced from outside SA	SA based sub-contracting business, strong SA labour and machinery, but significant non SA materials / product
Positive	At least 60% SA labour including support services	SA assembled goods, majority of materials sourced from outside SA	Majority SA labour but significant non SA materials / product or machinery
Low	At least 40% SA labour including support services	SA retail and installation, no assembly, manufacturing, plant or high value-add	Between 40% and 60% SA labour but significant non SA materials / product or machinery
Very low	At least 20% SA labour including support services	SA installation only, no assembly, manufacturing or retail	Between 20% and 40% SA labour but significant non SA materials / product or machinery
Nil	No SA labour	All external supply to SA, no installation	No SA labour

SECTION B: INVESTMENT IN SOUTH AUSTRALIA

The purpose of this section is to measure the potential economic benefit to the State through your investment expenditure.

Please report investments located or to be located permanently in South Australia you have made to date to deliver the contract? Guidance Note: 4. If a purchased item (or an item already owned) is going to be used in the creation of a deliverable but you will keep the item after the project is complete, then the value of that item is an investment and should be listed below (use depreciated value for items already owned). 5. If a purchase will form part of the deliverables for the project then it should be listed in Section A: Labour and Sourcing from South Australia.			
REPORTING Target vs Actual	Investment Type	SA Value	Description
IPP TARGET	Plant and Equipment <i>(Include current investment – not just new purchases)</i>	\$	
IPP ACTUAL		\$	
IPP TARGET	Office/Warehousing Investment <i>(building lease/ownership; associated infrastructure etc)</i>	\$	
IPP ACTUAL		\$	
IPP TARGET	Research and Development <i>(links with Universities, specific programs etc)</i>	\$	
IPP ACTUAL		\$	
IPP TARGET	Training/Skills Development <i>(do not include salary costs – just the cost of the training; include traineeships, apprenticeships, upskilling of staff and Aboriginal engagement programs)</i>	\$	
IPP ACTUAL		\$	
IPP TARGET	Other <i>(please include any other investment not covered in the items above)</i>	\$	
IPP ACTUAL		\$	
	Total Value:	\$	